

# Cajon Valley Union School District

## Classified Employee Work / Holiday Calendar 2023-2024

<b>Jul 3</b>	Mon	<b>237-Day Return</b>	Designated: BIS, Health Tech, LVN, Paraeducator
<b>Jul 4</b>	Tue	<b>INDEPENDENCE DAY OBSERVED</b> (Legal Holiday)	Non-Work Day for <u>ALL</u> staff
<b>Jul 31</b>	Mon	<b>227-Day Return</b>	Early Start (Sevick Staff)
<b>Aug 1</b>	Tue	<b>221-Day Return (Office Staff)</b>	Community Liaison (FACE), Student Data Tech., OAll, Designated Office Tech., SAA
<b>Aug 9</b>	Wed	School Office Open to Public	
<b>Aug 10</b>	Thu	<b>WORK DAY FOR ALL STAFF</b> <i>(Classified and Certificated)</i>  <b>170-Day Return</b> <b>206-Day Return</b> <b>208-Day Return</b> <b>209-Day Return</b> <b>210-Day Return</b>	<b>Welcome Back and Professional Learning Event(s)</b> <b>170-Day:</b> LMT I, LMT II <b>206-Day:</b> Augmentative & Alternative Communication Para, BIS, Campus Aide, Campus Safety Assistant, Campus Safety Lead, CNWI (School & Nutr Center), CNWII (Middle School), COTA, Designated CNS Lead, Designated Community Liaison, Designated Delivery Driver, ECE Assistant, ELDA, EDP Aide, Guidance Technician, IA, Designated LMTII, Locker Room Attendant, Office Aide, OAI, Designated OAll, Paraeducator, SLPA <b>208-Day:</b> CNWII (Elementary School), Bus Attendant, School Bus Driver I, Van Driver <b>209-Day:</b> EDP Site Lead, EDP Assistant, CNS Lead (Production/Serving Kitchen & Distribution) <b>210-Day:</b> Health Assistant, LVNs, Designated OAI
<b>Aug 11</b>	Fri	<b>NON-DUTY DAY</b> (for 206, 208 CN & 209 EDP CL Calendar)	Non-Work Day for 206-Day CL, 208-Day: CNWII (Elementary School) or 209-Day: EDP Site Lead, EDP Assistant
<b>Aug 14 – 15</b>	M-Tue	<b>NON-DUTY DAYS</b> (for 206 CL Calendar)	Employees working the 206-Day CL schedule are OFF on these dates
<b>Aug 16</b>	Wed	<b>SCHOOL BEGINS</b>	Students Return
<b>Sep 4</b>	Mon	<b>LABOR DAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Nov 10</b>	Fri	<b>VETERANS DAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> Staff
<b>Nov 20 – 22</b>	M-W	<b>NON-DUTY DAYS</b>	Non-Work Days for all staff <u>EXCEPT</u> 260-Day CL 12-month employees
<b>Nov 23</b>	Thu	<b>THANKSGIVING HOLIDAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Nov 24</b>	Fri	<i>(Local Holiday)</i> <b>THANKSGIVING HOLIDAY</b>	Non-Work Days for <u>ALL</u> staff
<b>Nov 27</b>	Mon	SCHOOL RESUMES	
<b>Dec 18 – 22</b>	M-F	<b>NON-DUTY DAYS</b>	Non-Work Days for all staff <u>EXCEPT</u> 260-Day CL 12-month employees
<b>Dec 25</b>	M	<b>WINTER HOLIDAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Dec 26 – 29</b>	Tue-F	<i>(Local Holiday)</i> <b>WINTER HOLIDAY</b>	Non-Work Days for <u>ALL</u> staff
<b>Jan 1</b>	Mon	<b>NEW YEAR'S HOLIDAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Jan 2 – 5</b>	Tue-F	<i>(Local Holiday)</i> <b>WINTER HOLIDAY</b>	Non-Work Days for all staff <u>EXCEPT</u> 260-Day CL 12-month employees
<b>Jan 8</b>	Mon	<b>WORK DAY FOR ALL STAFF</b>	<u>EXCEPT</u> 208 Transportation - Professional Development (Non-student day)
<b>Jan 9</b>	Tue	SCHOOL RESUMES	
<b>Jan 15</b>	Mon	<b>MARTIN LUTHER KING JR. DAY</b> (Legal Holiday):	Non-Work Days for <u>ALL</u> Staff
<b>Feb 12</b>	Mon	<b>LINCOLN DAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Feb 19</b>	Mon	<b>WASHINGTON DAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Mar 25 – 28</b>	M-Th	<i>(Local Holiday)</i> <b>SPRING HOLIDAY</b>	Non-Work Days for all staff <u>EXCEPT</u> 260-Day CL 12-month employees
<b>Mar 29</b>	Fri	<i>(Local Holiday)</i> <b>SPRING HOLIDAY</b>	Non-Work Days for <u>ALL</u> staff
<b>Apr 1 – 5</b>	M-F	<i>(Local Holiday)</i> <b>SPRING HOLIDAY</b>	Non-Work Days for all staff <u>EXCEPT</u> 260-Day CL 12-month employees
<b>Apr 8</b>	Mon	SCHOOL RESUMES	
<b>May 27</b>	Mon	<b>MEMORIAL DAY</b> (Legal Holiday)	Non-Work Days for <u>ALL</u> staff
<b>Jun 13</b>	Thu	<b>LAST DAY OF SCHOOL (Students)</b>  <b>206-Day LAST DAY</b> <b>208-Day LAST DAY</b> <b>209-Day LAST DAY</b>	<b>206-Day:</b> Augmentative & Alternative Communication Para, BIS, Campus Aide, Campus Safety Assistant, Campus Safety Lead, CNWI (School & Nutr Center), CNWII (Middle School), COTA, Designated CNS Lead, Designated Community Liaison, Designated Delivery Driver, ECE Assistant, ELDA, EDP Aide, Guidance Technician, IA, Designated LMTII, Locker Room Attendant, Office Aide, OAI, Designated OAll, Paraeducator, SLPA <b>208-Day:</b> CNWII (Elementary School), Bus Attendant, School Bus Driver I, Van Driver <b>209-Day:</b> CNS Lead (Production/Serving Kitchen & Distribution)
<b>Jun 14</b>	Fri	<b>209-Day LAST DAY</b> <b>210-Day LAST DAY</b>	<b>209-Day:</b> Early Childhood Program Lead I/II, EDP Site Lead, EDP Assistant <b>210-Day:</b> Health Assistant, LVNs, OAI
<b>Jun 19</b>	Wed	<b>JUNETEENTH</b> (Legal Holiday)	Non-Work Day for <u>ALL</u> staff
<b>Jun 20</b>	Thu	<b>221-Day LAST DAY</b>	221-Day: Community Liaison, Student Data Tech., OAll, Designated Office Tech., SAA
<b>Jun 27</b>	Thu	<b>227-Day LAST DAY</b>	Early Start (Sevick Staff)
<b>Jun 28</b>	Fri	<b>237-Day LAST DAY</b>	Designated: BIS, Health Tech, LVN, Paraeducator

### DATES TO REMEMBER

MINIMUM DAYS: Every Monday is a minimum day schedule for all students.  
Elementary Parent Conference Days (8 days): Nov 7-17 (minimum days)

### DATES OF INTEREST

Public Schools Month: Option of any week in April  
Day of the Teacher: Second Wednesday in May  
Classified Employee Appreciation Week: Third full week in May

**12 MONTH: 221, 237 and 240 work day employee's please refer to your individual calendar for a full view of work days scheduled**

**Note: Refer to Classified Employees' Salary Schedule for designated duty days**

Revised: 7/6/2023 10:57 AM